

California National Guard - Human Resources Office

Air Active Guard Reserve (AGR) Vacancy

1 POSITION

Announcement Number: A19-004		Announcement Date: 05 October 18	Closing Date: Open till filled
Position Title: Military Title: Force Support Officer		Required AFSC: 38F3	Required grade at closeout of announcement: NTE O-3
Duty Organization/Location: CA ANG HQ, Sacramento, CA	Selecting Official: CA ANG/CC		PD Number: AFOCD 30-Apr-2018

MPCN: 084830434, OSC: CC, AFSC: 38F3

This is a temporary AGR position NTE 30 SEP 2020

Area of Consideration

NATIONWIDE. All applications will be accepted; HOWEVER, first consideration will be given to Group A and/or Group B.

Summary

Responsibilities include defining Air Force Manpower and Organization Requirements, managing Human Resources, managing and providing Education and Training Requirements, developing Human Capital Strategies, applying Laws and Policies and providing Force Readiness. In addition, serves as senior staff advisor to commanders.

Qualification Requirements

Officers must meet the entry-level Air Force Specialty Code (AFSC) qualification criteria outlined in ANGI 36-2001, Classifying Military Personnel (Officer and Enlisted) and Air Force Officer Classification Directory (AFOCD), dated 30 APR 2017, for the duty AFSC compatible with the UMDA position.

ASVAB skill level required for retraining into AFSC : 38F3

There are three qualification groups that an applicant is rated:

Group A: Applicants that possess the AFSC:

- **Must have the rank of the announcement.**
- **Must have the AFSC of the Announcement.**

Group B: Applicants that are current on board CA Air AGR that do not have the AFSC:

- **Must be on board Air AGR of the California Air National Guard.**
- **Must have the rank of the announcement.**

Group C: Applicants that do not have the AFSC and are not employed as an Air AGR of the California Air National Guard:

- **Must have the rank of the announcement.**

Conditions of Employment

- Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, *Medical Examination and Standards*. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour.
- IAW ANGI 36-101, para 5.5. AGR Airmen are subject to the provisions of ANGI 10-248, Air National Guard (ANG) Fitness Program until superseded by AFI 36-2905, Fitness Program. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or

higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.

- Must be eligible to acquire a minimum of 20 years of active duty prior to his/her mandatory separation date or age 60. (Exceptions may be considered by The Adjutant General).
- Airmen who voluntarily resigned from the AGR Program in lieu of adverse personnel actions or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.

Instructions for Applying

- Interested applicants must submit the following mandatory documents. Incomplete/expired paperwork will not be considered. Other documents (EPRs/OPRs, Resume, etc.) are optional. All basic qualifications and requirements MUST be met by the closing date of the announcement.
- NGB Form 34-1 Application for Active Guard/Reserve (AGR) Position. Announcement number and position title must be annotated on this form.
- Copy of Records Review RIP within last 30 days. Print from Virtual MPF (Preferred), or visit your local MPF (RIP must show your ASVAB scores and awarded AFSCs).
- Official Physical Fitness Assessment within last 12 months (Must have a satisfactory score).

Please Note

This opportunity is only available to current members of the Active, Reserve, and Guard components of the United States Air Force. If you are a member of a different branch of service looking to join the California Air Guard, please contact the assistant Superintendent of Recruiting, MSgt Zachary Guers:
zachary.m.guers.mil@mail.mil

COMPLETION OF APPLICATION:

Applicants must type or print in legible dark ink, sign and date each application. Failure to sign and date these forms will result in non-consideration. **Fax will not be accepted.**

- Please submit your application through the Safe Access File Exchange (SAFE) website, <https://safe.amrdec.army.mil/safe/>
- Applicants are to use AMRDEC approved mailbox, ng.ca.caang.mbx.j1-hro-ang-agr@mail.mil
- Applications are to be emailed NLT 2359 PST on the close date of the announcement.
- For instructions on how to use SAFE, please refer to the "Remarks" Section of this Vacancy Announcement.
- Please print/scan/combine your documents into one PDF file.

Questions: CA Air AGR Program Manager: 916-854-3355 & 916-854-3701

Instructions for AMRDEC SAFE Website

Federal law prohibits the use of government postage for submission of applications.

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender, or national origin.

SAFE Instructions:

1. The AMRDEC SAFE application can be accessed via <https://safe.amrdec.army.mil/safe>
2. There are two options to proceed from the SAFE homepage:
 - **Proceed as CAC User** - Select this option if you have a valid US DoD-issued CAC.
 - **Proceed as Guest** - Select this option if you do not have a CAC .
3. After selecting one of the options above, the page will be redirected to the package upload form. Fill in all the required input fields:
 - **Your Name** - Your name;

- **Your Email address** - Your email address;
- **Confirm Your Email Address** - Re-enter your email address;
- **Description of File(s)** - Enter a description for the package;
- **File(s)** - Click the "Browse" button to select your file(s). You may add up to 25 files per package
- **Deletion Date** - Select a date for the package to be deleted from SAFE.
- **The email address to give access to** - ng.ca.caang.mbx.jl-hro-ang-agr@mail.mil
- **Recipients List** – Leave blank.
- **Caveats** - Default is "None";
- **Encrypt email message when possible** - Attempt to encrypt the package's notification email to each recipient;
- **Notify me when files are downloaded** - You (the sender) will receive a notification via email when a recipient downloads the package.
- **Require CAC for pickup** - Require the recipient to be logged in with a valid US DoD-issued CAC to download the file(s). Recipients without a CAC will not be able to download the package.

4. Clicking the "Submit" button will upload the files and submit the package. Guest users will need to check their email to verify their email address before the recipients will be notified. No additional action is required by CAC users.

5. After the package has been uploaded (and verified, if proceeding as a guest), each recipient will receive a link to the package download page as well as a password. These passwords are unique for each recipient (not the package), and will be disabled once SAFE detects that the user successfully downloaded each file within the package. Forwarding recipient and sender notification emails to anyone except the AMRDEC SAFETeam is strictly forbidden.